

Home & School Meeting Agenda

Date: February 19, 2026

Parent Representatives: Rachel Waugh (President)
Nichole Doucette (VP)
Maggie O'Brien (Treasurer)
Jessica Gorrill (Secretary)

Contact: somersetconshs@gmail.com

Attendees: Rachel Waugh, Nichole Doucette, Julie Baldwin, Lauren Gallant, Amanda Noonan, Angela Griffiths, Maggie O'Brien

1. Treasurer Report (Attached)

- Causable
- Home & School Account

2. Causable

- Ongoing – Mr. McAdam received information for what schools in the Charlottetown area charge for sports fees (all schools charge the same)
 - Angela to work with ACC to come up with standard Athletic Fees that will be used for Somerset & ACC. Goal is to have a one pager like the one **attached** to be sent home at beginning of 2026-2027 school year.
 - Suggested these fees are reassessed every 2 years for major fee changes and adjust as needed

3. Alain Pelletier

- Summary from admin point of view for students
 - Kids seemed to enjoy it and get a lot from it
 - Kids have been referencing things that he has said and have more conversation pieces
 - Older students visibly engaged
- Parent evening
 - Alain was pleased with the turn out. States if he sees 20 parents at an evening talk that is a good turn out and we had 40-50.
 - Very good way to get important information across. Definitely worth doing.
- Would be good to have something like this every 2 years

4. Playground Update Have \$33,811.75 of our goal (\$18,948.25 + grant) update date before meeting

- Current Balance in Bank Account: \$14,311.64
- \$10,348.25 in our account is specifically for the Playground
 - \$400 from Somerset Run
 - \$1216.80 Literacy Night
 - \$3121.45 Drive a Honda
 - \$500 Provincial Credit Union Donation
 - \$500 Aerospace
 - \$430 Family Fun Day
 - \$4180 Mill River Raffle
- \$8600 in donations to be deposited
 - \$1000 Kensington & Area Soccer Club
 - \$1000 Somerset Gardens
 - \$1000 Hilltop Produce
 - \$5000 Regis & Joan Duffy
 - \$100 Evyonne Duffy
 - \$500 McIver Family Farms

- \$14,363.50 Department of Early Years Grant (not in account)
- Received an updated Quote: Feb 2026 **attached** (\$30542.85 for equipment + wood chips for around the orb rocker = \$1924 increase from Oct).
- \$11594.60 needed to order the equipment,
- William Duffy at Somerset Gardens will honor the quote he gave us last year for installation (\$14,341.56 - **attached**)
- Updated letters were created to be circulated with 2026 information so canvassing continues.
- Reapplied to PCU and Irving for Sponsorship/Donations since they're in a new fiscal year

- Following Meeting Receives Confirmation of \$4500 in donations to come
 - \$2000 Duffy's Construction
 - \$2000 Somerset Festival
 - \$500 Kinkora Council
- Reduces need to order equipment to \$7094.50
 - In order to get equipment ordered before the price increases again, we will use:
 - \$3000 from Home & School Account (leaves \$963.39 not including next weeks teacher appreciation purchases and likely bank drafts needed for Cobequid and Somerset Gardens and registration for the Home & School Federation AGM)
 - \$4094.60 Causable (leaves \$2144.68 in account as of Jan 30th (receive ~\$1100/month))

- Anything additional that comes in for the playground will replenish funds used from causable and our home & school account with the intent to use for bus fees for field trips from March-June and anything else that comes up along the way. Want to keep balances to work towards next goal of the projector system in the gymnasium
- Maggie will talk to PCU
- Get update of what businesses letter have been delivered to in the community
- Suggestion for a parent donation call out via social media and community newsletter

5. Fundraisers

- **Mill River Raffle** – \$4180 (\$3955 after \$225 used for top seller prizes)
- **Halloween Dance** – \$728.40 (\$693.81 after \$34.49 glow stick purchase)
- **Christmas Bazaar** – \$917.80 (\$425.80 after \$492 given for Caps Games)
- **Annes Chocolates** – \$960 (\$810 after \$150 top seller prizes)
- **Literacy Night** – May 13th, 5-7pm **To be discussed**

Call for book donations/bake sale volunteers in march(after march break)

6. Home and School Federation Updates

a) **School Staff Appreciation Week, February 8-14**

- 3 of 4 weeks completed, discuss how it's going and if we keep this format for next year

b) **Annual Reports**

- President's Annual Reports are due February 28 for inclusion in the 73rd Annual Book of Reports. Include activities for this school year, starting in Sept. through to the end of June. Read last year's 'Book of Reports 2025 (https://peihsf.ca/wp-content/uploads/2025/03/FINAL_2024-2025-BOOK-OF-REPORTS-MASTER-ssj.pdf)
- Rachel submitted Somerset's report February 2nd **(attached)**

c) **AGM & Convention, Rodd Charlottetown Hotel**

- Saturday April 18, 2026
- Rodd Charlottetown
- Can send up to five voting members, but can sponsor as many as would like to attend.
- Registration details will be available in February, posted at: <http://peihsf.ca/agm>
 - i. Rachel, Maggie, Nichole
 - ii. If anyone wants to join we will pay the fees for 3 more attendees

7. Process for getting EA's – Angela

- Snap meetings are happening. Student services team meetings with admin for what supports are needed. Behavioral, academic and medical. Put in anyone coming in for kindergarten.
- In June, student services gives you your allotment and its never what you ask for
- Here are your priority students, never 1:1, prioritize medical over anything else
- When EA's are set up, they find out late in June of what school they are going to and what student they will be working with. This is not handled by admin, it is handled by student services. Usually 2 EAs for one student. 1 in morning and 1 in afternoon.
- If someone moves into the school during the year, and requires support it can take awhile for the government to sort out the allocation.
- Parents can ask, but it would follow the same process/rules
- Hard to get substitutes for EA's. One year of college allows you to be a substitute EA which can be challenging.
- Staffing in general works the same. Admin Support Leader and Student Services. Look at student numbers and need. Principal puts in requests and they determine what the school will get. Enrollment is down next year. 27 graduating, 16 coming into Kindergarten.

8. Open Floor

- RCMP to 6-8; lots of good questions asked. About cyber safety. Photos, Roblox, being mindful of having conversations with people you don't know. Sextortion.
 - i. Consider having a parent evening in April
- PD Day – Gr 2-8 Bullying surveys. Admin looking at making a 2 page summary for parents by end of March. Second Step Program purchased. Has 1 hour training for staff, that will be done March 6th. It is a K-5 program, curriculum to teach language and skills. Will be done K-6 at Somerset. 4 large lessons that can be done. Goal to have at least one lesson done by year end.

Somerset Consolidate Home and School – Financial Report January 13, 2025

Two to sign accounts, held at Provincial Credit Union. Share Savings (mandatory account for membership fee of \$5.00). Business Chequing Account (SELECT ACCOUNT) fee of \$7.00 monthly – currently waived due to balance over \$6,000.00

Signing authorities:

Rachel Waugh – Home and School President

Maggie O'Brien – Home and School Treasurer

January account update:

Expense for snacks and drinks for parent's bullying presentation of \$310.89 was reimbursed by the School Board.

Funds received from parents to go toward Teacher Appreciation - \$225.00

Balance as of January 31, 2026 = \$14,285.96

February account update:

Funds received from parents to go toward Teacher Appreciation - \$180.00

Funds spent on Teacher Appreciation so far - \$154.32

Balance as of February 18, 2026 = \$14,311.64

COSPEI GOLDRUSH UPDATE

At the end of the school year in June, COSPEI changed their process for disbursing funds to schools. They no longer deposit the funds directly into the Home and School account. Funds now must be requested by Home and School, and funds will be disbursed as needed.

Balance as of September 30, 2025 - \$3,581.85

Balance as of October 31, 2025 - \$5,109.91

Balance as of November 30, 2025 - \$5,226.41

Balance as of December 31, 2025 - \$5,266.00

Balance as of January 31, 2026 - \$6239.28

Requests for funds since last meeting:

Skates - \$140.00

Somerset Consolidated Sports Fees - \$530.00

Library Book Update - \$378.87

Total funds granted since beginning of school year \$4,659.25

Athletic Fees

School team members will be charged an athletic fee to help offset the following associated costs: jerseys, refs/umpires/officials, awards, facility use, green fees, taxis in the Charlottetown area, and PEISAA registration. The Athletic fee differs per sport and is not due until a student successfully makes a team. Student Athletes are asked to pay a maximum of \$100 per year. (not including hockey skills).

Athletic Fees can be paid in cash to the PE Office or e-transfer to:

queencharlotte1954@gmail.com

Please include your child's full name and sport in the memo of the e-transfer.

Minor Sports:

Cross Country - \$10

Golf - \$30 (includes green fee)

Track and Field - \$15

Badminton - \$15

Wrestling - \$15

Major Sports:

Field Hockey - \$40

Soccer - \$30

Volleyball - \$30

Basketball - \$50

Softball - \$30

Flag Football - \$30

Other Programs:

Hockey Skills - \$125



Quote: 2026-855

Date: February 11, 2026

Prepared For: Somerset Consolidated Home and School

Project: Somerset Consolidated Home and School

Description:

Outcome	Price
Freedom swing	\$2,594
Orb Rocker	\$14,142
Rainbow Chimes Percussion Play	\$2,541
Congas (pair) Percussion Play	\$1,548
Major Posie Percussion Play	\$3,151
20 yards of woodcarpet	\$2,584
Total (taxes not included):	\$26,559



Somerset Gardens Inc

New Project

Please confirm your work areas

<input type="checkbox"/>	Play Ground Installation (Equipment Supplied by Customer)	<input checked="" type="checkbox"/> work area on hold	Price: \$14,341.56
<input type="text"/>			
Item			
PROJECT LABOR			
Crew Truck			
Equipment Mobilization			
Skid Steer			
Mini Excavator (3 Ton)			
12" Sonotube			
Concrete - 32 MPA			
Geotextile Fabric - Type 1			
Disposal (Organic)			

Somerset Consolidated Home & School Report

Contact: somersetconshs@gmail.com

President: Rachel Waugh

Vice President: Nichole Doucette

Treasurer: Maggie O'Brien

Secretary: Jessica Gorrill

Breakfast Program

Continuing last years improvements to our breakfast. This is served every morning by a rotating group of volunteers that are given minimum 2 volunteer days per month. Monthly schedules are sent out to the volunteers and printed and posted in the library where breakfast is served, so that everyone knows who is scheduled and what is to be served. We serve toast everyday, with apples, bananas, oranges, yogurt tubes and cheese on rotating basis. This year we did a "spread the love" call out for donations of toast toppings (jam, cheese whiz, cinnamon sugar)

Communication with Families

We communicate with families weekly and on an as needed basis. Our president sends a weekly update to the principal, and this information is included within the weekly email that is sent from the principal every Sunday afternoon. We use sign up genius as a way to obtain volunteers when needed, and will also have admin of the school facebook group share important information, links to sign up to volunteer and flyers made using canva. Home and School Meeting agendas are sent out 1-2 weeks before the meeting with requests for topics parents would like to discuss. We also created a one page newsletter that was printed and sent home with students in Sept, Oct, Nov & Jan. and will continue to do this when we have a lot of information to share and make parents aware of.

<https://somerset.edu.pe.ca/extra-curricular/home-and-school-information>

Events

Family Fun Day – We held an event for the school and community to come together for a day of fun. We had a variety of tractors, fire trucks etc. for kids to explore, we hired Par-T-Perfect for face painting and balloon twisters, the Western Capitals came out to play road hockey with the kids, and we provided a BBQ by donation. This was a really great way to kick off the school year. The local fire fighters are hoping it becomes annual because they had a lot of fun interacting with the kids, playing gaga ball and soccer.

The Cost of Silence – Alain Pelletier – As a continuation of our advocacy for students and the community with regards to bullying, we met with the Minister of Education in August and requested funding to bring out of province speakers to island schools. Once Alain Pelletier was secured, we requested more funding to host a parent focused presentation at Kinkora Regional High School. We provided light refreshments.

Fundraising

Our goals for the 2025-2026 school year is to complete our fundraising efforts to add inclusive playground equipment to our playground. We have selected 5 items that we would like to see added to our playground. Through fundraising and a government grant we are close and hope we can have this done by the end of the school year.

Other Fundraisers/Grants this year:

Completed:

Mill River Raffle: \$4180 – 1141 tickets sold: 1 for \$5 or 3 for \$10. Sept 27th- Nov 13th

Halloween Dance: \$728.40 -sold glow sticks(\$0.50), juice boxes (\$1.00) and charged \$3 admission. Oct 27th

Anne of Green Gables Chocolates: \$960 – Nov 4-28th, 2025

Christmas Bazaar: \$917.80 – Christmas shopping, \$1 per item. Dec 16th

Ongoing:

Mabels Labels: \$75.42 -share the link on a routine basis on facebook and in weekly emails. We receive 20% from all orders placed. Keeping this as an ongoing fundraiser, so anytime people place an order we will receive commission.

Upcoming:

2nd Annual Family Literacy Night - May 13th from 5pm-7pm - This will be a way for parents and students to refresh their book collections in time for summer reading. We will have families donate books for all ages that they no longer want and set the gym up as a book fair. Students will be encouraged to prepare and read a poem or short story or complete an art piece to be featured in our art sale. Books will be sold for \$1 or \$2 each. Bake sale/Cafe/Art Sale.

School Staff Appreciation Week

- Decided to provide 1 day a week for 4 weeks to spread the love and limit food waste.
- Dates for lunch/treats to be provided Wed. Feb 4,11,18,25
- Sent out a survey to see if parents preferred to cook/bake or donate money for home and school to organize food orders. Significant amount preferred to donate money so we did a combination of the two to get the dates/items covered. Sign up genius was used to organize