

Home & School Meeting Minutes

Date: April 23, 2026

Parent Representatives: Rachel Waugh (President)
Nichole Doucette (VP)
Maggie O'Brien (Treasurer)
Jessica Gorrill (Secretary)

Contact: somersetconshs@gmail.com

Attendees: Rachel Waugh, Nichole Doucette, Jessica Gorrill, Sarah Condon, Peter Fullerton, Tracey Nichol, Julie Baldwin, Angela Griffiths

1. **Treasurer Report (See attached)**

- a. Causable
 - i. Balance as of March 31, 2026: **\$4,283.21**
- b. Home & School Account
 - i. Current Balance in Bank Account: **\$35, 357.72**

2. **Causable**

- a. Decided earlier this year to look into what other schools charge for sports fees.
- b. Angela has been in discussions with ACC. To proceed with a similar approach as the document presented at the last meeting. They will work together to finalize the fees to be used, and paperwork to be distributed at the beginning of the 2026-2027 school year

3. **Playground Update**

- a. Equipment has been ordered
- b. Current Balance in Bank Account: **\$35, 357.72**
 - i. **\$33,948.25** in our account is specifically for the Playground
 - 1. *Somerset Run* \$400
 - 2. *Literacy Night* \$1,216.80
 - 3. *Drive a Honda* \$3,121.45
 - 4. *PCU Donation* \$500
 - 5. *Aerospace* \$500
 - 6. *Family Fun Day* \$430
 - 7. *Mill River Raffle* \$4,180
 - 8. *Somerset Consolidated* \$1,000
 - 9. *Regis & Joan Duffy* \$5,000
 - 10. *Evyonne Duffy* \$100
 - 11. *McIver Family Farms* \$500
 - 12. *Home & School Contribution* \$3,000
 - 13. *Somerset Festival* \$2,000

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14. <i>Duffy's Construction</i>	\$2,000
15. <i>Somerset Gardens</i>	\$1,000
16. <i>Hilltop Produce</i>	\$1,000
17. <i>Kinkora Council</i>	\$500
18. <i>Seymour Desroches</i>	\$1,000
19. <i>MWM Farm Limited</i>	\$2,000
20. <i>Country View Farms</i>	\$200
21. <i>Causable</i>	\$4,100

- c. Updated February 2026 Quote (**See attached**)
 - i. **\$30,542.85** for equipment + wood chips for around the orb rocker + delivery
 - 1. \$1,924 increase from October 2025
- d. **Equipment ordered March 9th, 2026**
 - i. Will invoice for the full amount once the equipment arrives
 - ii. Percussion play equipment has arrived
 - iii. Swing & Orb Rocker targeted to arrive **April 27th**
- e. William Duffy at Somerset Gardens
 - i. Will honor the quote provided last year for installation - **\$14,341.56 (See attached)**
 - ii. Covered by \$14,363.50 Department of Early Years Grant (not in account)
- f. Angela to email William Duffy to do walk around of the property to determine placement for playground equipment

4. **End of Year Trips**

- a. Home & School plans to support the cost of end of year field trips similar to last year
- b. K-7 to attend Shining Waters for \$10/student (reduced from \$21/student)
 - i. \$2,791 covered by Home & School
- c. Grade 8 to travel to Magic Mountain as their end of year trip and Cavendish after graduation for free
 - i. \$810 from Anne Chocolates and \$670 from Home & School
- d. Note: \$4,100 was withdrawn from Causable March 3rd in order to lock in the quote before it increased again. Due to our generous donors we have a surplus of \$3,405.40 from this transaction that will be used to cover these costs.
- e. Note: Exact amount may change slightly once final numbers come in for field trip cost but the plan is to support so Gr K-7 students only pay \$10 and Gr 8 gets final field trips as a student at Somerset Consolidated for free

5. **Fundraisers**

- a. *Mill River Raffle* – \$4,180 (\$3,955 after \$225 used for top seller prizes)
- b. *Halloween Dance* – \$728.40 (\$693.81 after \$34.49 glow stick purchase)
- c. *Christmas Bazaar* – \$917.80 (\$425.80 after \$492 given for Caps Games)
- d. *Anne's Chocolates* – \$960.00 (\$810.00 after \$150 used for top seller prizes)
- e. *Literacy & Art Night* – Scheduled for May 13th, 5-7 PM

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6. Literacy & Art Night

- a. Sign-up Genius for volunteers to go out this Sunday in the weekly update and on Social Media after the RCMP presentation.
- b. Need to start pushing for book donations – would be helpful for teachers to include the call out in their communication with parents as well
 - i. Sarah to send out a call for books – request for teachers to ask parents to send in any book donations
- c. Set up the gym May 12th (to be included in sign up genius)
 - i. Determine art and book set up, bake sale
 - ii. Nichole to reach out to Tina to see if they have tables we can use
- d. Nichole will coordinate organizing the bake sale portion and organizing getting coffee urns from Tina
 - i. Do we need to purchase anything? Coffee, tea, cream, sugar, cups, etc.
 1. Nichole to determine needs and sort details
- e. Staff to start collecting names for those that will have art to display and poems/short stories to read
 - i. Sarah sent Google Docs sign-up to teachers for their students to sign-up for literary portion (read poems, short stories, etc.) and to start thinking about their art pieces
 - ii. How will the art be displayed?
 1. There will be various types/styles of art; some needing to be laid out, some hung up. Will assess when we set up the night before. May need to open some classrooms and/or library for displaying art
 - iii. Donation purchase or price per art TBD

7. Peter Fullerton (Trustee) – re-introduction for anyone new & updates if he has any

- a. Board scheduled to meet once a month; currently meeting 2x a month as there have been many topics to discuss/address; every second Thursday
- b. Budget discussions
 - i. 90% of whole budget is staffing
 - ii. Only 10% available for supplies, etc
- c. Trustees met with Minister and Dep. Minister and they were asked about budget; no real confirmation on what budget will be yet
- d. Trustees are responsible for policy and policy review. Currently in the process of reviewing all policies because in some cases it has been 15-20 years since last reviewed
- e. Sexual Misconduct Policy being reviewed, then will be shared w/ trustees prior to release to province
- f. Bullying - 30% of students indicate they have experienced bullying based on recent study
- g. Safe and Caring Learning environment procedure:
https://psb.edu.pe.ca/sites/psb.edu.pe.ca/files/2022-05/605.1_Safe_and_Caring_Learning_Environments.pdf
- h. Outside specialist came in to review school needs

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- i. Recommended that QEES in Kensington receive an addition - due to size of population, school needs to grow. Using portable classroom right now, but need more space
 - 1. Parents were given an opportunity to give feedback on what they feel is needed.
 - 2. Recommended increase in number of classrooms and one on one spaces for students that need it (teacher and/or EA use with students)
- ii. Review of catchment areas (schools zones and which zones feed into which school)
 - 1. Goal is to ensure that they still make sense for where kids are attending school
- iii. 62 schools, 22,000 students – decisions need to be made with the best interest of the majority
- i. Home & School asked Peter to discuss medical students and the support they need with the trustees; teachers/EAs being asked to provide care during a school day when not qualified to do so, but there is no medical support for this

8. Home & School Federation Updates

a. AGM & Convention – Rodd Charlottetown

- i. Rachel & Jessica attended. Maggie was unable to attend due to illness
- ii. Stop Bullying, Start Belonging: Alain Pelletier presented the 5 faces of bullying
- iii. During the AGM portion of the meeting Steven Charlebois was sworn in as the Home & School Regional Director for the Kinkora Family of Schools (Somerset, Kinkora High School & ACC). He was the only nominee. His role is to represent our family of schools. The role is to be the liaison between local meetings and board meetings and to report any agreed upon concerns discussed at local home & school meetings.

9. Bike Rodeo

- a. Kensington Lions Club interested in supporting and helping set up a Bike Rodeo in Kinkora if our school/community is interested in hosting
- b. This is a successful event in Kensington and could have the potential to be in Kinkora as well
- c. Discussed limiting to elementary age children in Kinkora Family of School
 - i. Somerset Consolidated
 - ii. ACC
 - 1. Send home registration forms with students if they want to attend/participate
- d. If any parents/community members are interested in volunteering, please reach out to Home & School
- e. Angela to reach out to Lions Club to determine the level of support they can provide; any volunteers would partner with the Lions Club to run the event

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- f. No further updates at this meeting. Lions club will reach out once ready to start the planning/scheduling process

10. Keeping Kids Safe Online with Cst. Amy Handrahan

- a. Scheduled for April 27th at 6pm in the Gym
- b. Leadership students to provide childcare for those parents that need it to attend.
 - i. <https://www.signupgenius.com/go/10C0E4EACAA29ABF5C43-63435641-april>
- c. Currently 5 children requiring care
- d. Admin to arrange leadership students for babysitting service
 - i. Angela confirmed some grade 7 students coming to provide babysitting

11. Staffing/Numbers for 2026-2027 School Year

- a. Budget/staffing numbers not released yet
- b. Somerset currently losing 28 students (moving to high school), and gaining 18 (Kindergarten)
- c. Request has been to at minimum keep current staffing numbers
- d. Guidance Counselor and Behavior Resource Staffing Allotment is permanent and will not be taken away from Somerset.
- e. PBIS is a fixed term contract and re-evaluated each year. Unsure what schools will have it next year, but Somerset has ultimately been implementing the practice of PBIS through the Pawsitive Panthers coin program

12. Home & School Awards 2x \$40

- a. From Somerset Consolidated Home & School Committee. It is awarded to 2 deserving students who have always given their best effort to all their endeavors and have shown their dedication to the school.
- b. Has been provided by Home & School for many years and we will continue to provide these awards again this year
 - i. Due to # of graduates (28), increasing to 4 awards (\$160 total) for 2026

13. Open Floor

- a. Gr 8 will be going to Relay for Life at Kinkora High School
- b. Kindergarten Night
 - i. Home & School to attend Welcome to Kindergarten Night - May 26th, 6 PM
 - 1. Jessica & Nichole to set up a table
 - 2. Sign-up sheet if interested in participating in Home & School
 - 3. Create pamphlet to hand out to parents
 - a. Things Home & School does, has accomplished in the last couple of years
 - b. Include information about Causable - what the money is being used for; how to sign up
- c. New books purchased for library
 - i. Lots of new sports, jokes, kids are very excited

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- d. Nichole has been having discussions through her training as an ECE about First Aid. Has someone willing to train teachers for \$45/person vs \$85-\$120/person for two-day course. Need 10 staff minimum to run a class. Admin to discuss, potential for this being a PD Day.

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Somerset Consolidate Home and School – Financial Report April 17, 2026

Two to sign accounts, held at Provincial Credit Union. Share Savings (mandatory account for membership fee of \$5.00). Business Chequing Account (SELECT ACCOUNT) fee of \$7.00 monthly – currently waived due to balance over \$6,000.00

Signing authorities:

Rachel Waugh – Home and School President & Maggie O’Brien – Home and School Treasurer

March account update:

Deposit of cheque for multiple donations towards Playground - \$15,900

Deposit of donation from Provincial Credit Union - \$1,500.00

AGM fees paid – **\$120.00**

Balance as of March 31, 2026 = \$35,357.72

April account update:

Balance as of April 17, 2026 = \$35,357.72

COSPEI GOLDRUSH UPDATE

At the end of the school year in June, COSPEI changed their process for disbursing funds to schools. They no longer deposit the funds directly into the Home and School account. Funds now must be requested by Home and School, and funds will be disbursed as needed.

Balance as of September 30, 2025 - \$3,581.85

Balance as of October 31, 2025 - \$5,109.91

Balance as of November 30, 2025 - \$5,226.41

Balance as of December 31, 2025 - \$5,266.00

Balance as of January 31, 2026 - \$6,239.28

Balance as of February 28, 2026 - \$7,182.47

Balance as of March 31, 2026 - \$4,283.21

Requests for funds since last meeting:

Reimbursement for bussing fees (movies, harbourfront theatre, cheese factory, Brookvale & confederation centre) - \$1,883.43

Reimbursement for bussing fees (Potts sleigh ride + Skating) - \$453.62

Total funds granted since beginning of school year as of April 17, 2026 - \$8,759.25

Total funds pending approval as of April 17, 2026 - \$2,337.05

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Quote: 2026-855

Date: February 11, 2026

Prepared For: Somerset Consolidated Home and School

Project: Somerset Consolidated Home and School

Description:

Outcome	Price
Freedom swing	\$2,594
Orb Rocker	\$14,142
Rainbow Chimes Percussion Play	\$2,541
Congas (pair) Percussion Play	\$1,548
Major Posie Percussion Play	\$3,151
20 yards of woodcarpet	\$2,584
Total (taxes not included):	\$26,559

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Somerset Gardens Inc

New Project

Please confirm your work areas

<input type="checkbox"/>	Play Ground Installation (Equipment Supplied by Customer) <input checked="" type="checkbox"/> work area on hold	Price: \$14,341.56
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Item		
PROJECT LABOR		
Crew Truck		
Equipment Mobilization		
Skid Steer		
Mini Excavator (3 Ton)		
12" Sonotube		
Concrete - 32 MPA		
Geotextile Fabric - Type 1		
Disposal (Organic)		