

Home & School Meeting Agenda

Date: October 8, 2025

Parent Representatives: Rachel Waugh (President)
Nichole Doucette (VP)
Maggie O'Brien (Treasurer)
Jennifer Duffy (Secretary)

Contact: somersetconshs@gmail.com

Attendees: Rachel Waugh, Nichole Doucette, Jennifer Duffy, Julie Baldwin, Marisa McNeill, Lauren Gallant, Jeff Clow, Heidi Lawless, Amanda Noonan, Jessica Gorrill

Items to be discussed:

1. Board of Trustee Election

- Jamie Fox & Peter Fullerton Present
- Quick Explanation of the Role
- Quick Introduction of themselves and where they see themselves in this roll
- Voting is Open with official voting day as Oct 17th, 2025 – Register Online until Oct 17 at 11am
- Do not have time for lengthy Q&A
- Ultimately the trustee is in charge of ensuring PSB is following policy and finances

2. Home & School Meetings

- Format/expectations
- Ensured those in attendance were aware that our meetings are open to the public, and not a place for private or confidential discussions.
- Rachel reviewed the format of the home and school meetings going forward. During each meeting there will be an open form for issues to be discussed in a respectable manner. The goal of each meeting is to support our staff and students.
- Reminder that agenda is sent out ahead of time in the schools weekly update emails. If anyone ever has something they'd like to bring forward — an idea, a funding request, or just a topic you think we should talk about — please reach out before the next meeting so we can make sure it's added to the agenda. That being said, we will always try to have an open floor at the end if anyone has something to bring up, but depending on the topic and what it may involve we may have to defer it to our next meeting so it will definitely be beneficial to send an email ahead of time

3. Treasurer Report (Attached)

- Causable
- Home & School Account

4. Causable

- At our May meeting to close off the last school year those in attendance agreed on
 - Standing approval for Sports fees, Bus fees to reduce cost of field trips, \$10 for leadership shirts yearly, \$10 for music shirts as needed (usually every 1-2 years)
 - We also stated that any other purchases are to be brought to home and school meetings for voting/approval

- If you think there is something the school as a whole would benefit from, or that a particular classroom is in need of we will always take requests. These requests can come from parents and staff. If it is something that can be easily purchased with the causable budget we will bring it forward for a vote at our next meeting. If it is outside the budget of causable we will look into the creation of a fundraising group for that particular request.

5. Meet the Teacher Night

- Feedback from this years setup(reverting back to parents only vs school BBQ)
- Thoughts for next year
- No strong opinions in either direction of whether it is parents only vs school BBQ
- Was suggested to do 6pm instead to allow more time for parents to get home from work and to the school. To be discussed further to balance staff commitments and parent needs

6. School/Community Day

- Feedback
- Yearly? – no opposition to this and strong feedback for those who dedicated their time to participate for willingness to participate again
- Thank you cards – different classes to be assigned to make cards and give to those involved with family fun day (**As of October 31st all cards were made and sent out**)
 - Somerset Festival Committee
 - Duffys Construction
 - Western Capitals
 - Andrew Lawless
 - Garbage Truck DriveLine
 - Kinkora & Area Fire Department
 - Kensington Independent
 - RCMP
 - Margaret Bagloles brother for antique tractor
- How will students get their volunteer credit (**Angela & Jenn to complete with KRHS principal**)

7. Toast Program

- Discussed how things are going so far
- Food Safety Course Oct 28th in Summerside at 6pm
- Several volunteers signed up for the October 28th course and were asked to bring their certificates to the school for the toast binder for future inspections
- Request from admin to send a message to toast program volunteers to use apples daily if they are available as there are several left over from hot lunch program each week.
- Rachel has created a binder for the toast program, in case volunteers need any guidance and for inspection purposes
- Spread the love – requests out for donations of toppings. Reminder that everything needs to be store bought.
 - a. Ex. Bake sale – children with allergies know not to participate and it is not detrimental if they do not participate
 - b. Toast toppings – we never know who fully relies on this program and we cannot cause kids to have to avoid breakfast due to the risk of allergens.

8. Speakers

- Funds available for up to \$500 for Home and Schools to organize parent educational information sessions. Invite speakers to address topics of interest to your school community (i.e., Mental Wellness, Cyberbullying Awareness, School Food Programs, Proper Use of Cell Phones). Submission deadline: Nov. 30.
- Suggestion for conversations on tobacco and vaping awareness and/or energy drinks
- Grant Application and Speakers Resource: <https://peihsf.ca/grants/>
- **Cpl. Robert Yaschuk, RCMP Child Exploitation Unit** – Addressing bullying and youth safety with strategies for families and communities to protect children on- and offline. Trafficking
- Roots of Empathy – Janet Payne
- We met with the Minister of Education Hon. Robin Croucher requested he pay for out of province speakers for bullying education and prevention for both parents and students. He has committed to this.
- **The Q-Mack Be an Allstar National Tour** <https://www.Qmack.com>
- **No Time for That Anti-bullying Society** <https://www.ntft.ca/>

9. Front Door Lock Update (Angela/Sarah)

- Doorbell/camera system on Margarets desk is now working and door can be open from that system

10. Playground: Have \$20,531.75 of our goal

- \$6168.25 in our account specifically for Playground
 - \$400 from Somerset Run
 - \$1216.80 Literacy Night
 - \$3121.45 Drive a Honda
 - \$500 Provincial Credit Union Donation
 - \$500 Aerospace
 - \$430 Family Fun Day
 - \$14,363.50 Department of Early Years Grant (not in account)
- Updated Quote Received
- Request out for installation quotes
- Working on application for Joan & Regis Duffy Foundation Grant

11. Fundraisers

- Mill River Raffle – some changes from last year: Sept 27-Nov 13, Draw Nov 19
- Halloween Dance – Monday Oct 27 – Angela to ensure ACC aware, Rachel to send out song request list for each class due to there not being internet/service in the school
- November 17-21 Book Fair (Need volunteers for PT Interviews on the 20th 4-6pm and 21st 9am-12) – Rachel to put sign up genius in weekly email updates
- Christmas Bazaar – Monday December 15 (Setup Dec 12)
- Annes Chocolates – Nov/Dec for Christmas
- Literacy Night – Date TBD in May, try to factor in Art
- Suggestion to do a basket raffle

- Rachel also shared that we did not receive the Cavendish Farms Grant.

12. Fundraiser Goals

- Inclusive Playground Equipment
- Assist in paying for buses/fees to reduce cost to parents for field trips
- Projector system for the gym

13. Open Floor

- Jamie Fox suggested reaching out to Minister Ernie Hudson for an in kind fund – Rachel completed this and as per Minister Hudson they do not have this fund.
- Suggestion to look in to insurance bureau of Canada for \$2500 – could not find information on this.
- Jenn Duffy will be stepping down as secretary – for anyone who is interested pls submit your name to Rachel Waugh – and will be a vote at the next meeting on November 19th

Next Meeting: Nov 19th at 6pm (Mill River Raffle Draw)

Somerset Consolidate Home and School – Financial Report October 8, 2025

Two to sign accounts, held at Provincial Credit Union. Share Savings (mandatory account for membership fee of \$5.00). Business Chequing Account (SELECT ACCOUNT) fee of \$7.00 monthly – currently waived due to balance over \$6,000.00

Signing authorities:

Rachel Waugh – Home and School President

Maggie O'Brien – Home and School Treasurer

July 2025 account update:

No transactions in the month of July.

Balance on July 31, 2025: \$9,478.56

August 2025 account update:

Donation of \$400.00, thanks to Marisa McNeill the organizer of the Somerset Festival 5K run for choosing to donate towards our Inclusive Playground Equipment.

Balance on August 31, 2025: \$9,878.56

September 2025 account update:

Paid from account \$100.00 Home and School Federation fee.

Paid from account \$30.00 Home and School Federation meeting registration.

Family Fun Day deposit of \$430.00 (\$320.00 from Mill River ticket Sales, \$110.00 from donations.)

Deposits starting to come in for ticket sales through E-Transfers.

Par-T-Perfect was paid from Home and School account for Family Fun Day - \$825.00 (This will be reimbursed by Somerset Festival Council and the Rural Municipality of Kinkora).

Balance on September 30, 2025: \$9,433.56

Current update on account balance:

Paid from account \$34.49 for purchase of glowsticks for upcoming Halloween Dance.

Lots of transfers coming in for the Mill River Raffle tickets.

Balance on October 8, 2025: \$10,089.07

COSPEI GOLDRUSH UPDATE

At the end of the school year in June, COSPEI changed their process for disbursing funds to schools. They no longer deposit the funds directly into the Home and School account. Funds now must be requested by Home and School, and funds will be disbursed as needed.

Balance as of July 31, 2025: \$2,405.43

Balance as of August 31, 2025: \$3,616.97

Requests for funds:

Somerset Consolidated Golf Team: \$120.75

Library Refresh: \$349.07

Somerset Consolidated Sports Fees (Soccer): \$432.98

Soccer Equipment Refresh: \$283.16

Total funds granted since beginning of school year \$1,185.96

Please note that the September balance has not been received, this will be updated at the November meeting.

